

DISCIPLINARY SANCTIONS

Disciplinary sanctions are administered through the Office of Community Standards by the Hearing Authority and/or the Conduct Officer involved in the adjudication process. In determining the sanction(s) for a violation, the frequency, severity, and/or nature of the offense, history of past conduct, an offender's willingness to accept responsibility, previous institutional response to similar conduct, strength of the evidence and the general safety and security of the campus community will be considered. Upon imposition of a sanction, the student is notified by email as well as through individual conference with the Conduct Officer, if possible. In cases of suspension or expulsion, the parents of a minor may be notified by mail.

The following are disciplinary sanctions which may be imposed upon the student who is found to be in violation of the Student Code of Conduct. These sanctions are not inclusive and may be modified depending on the nature and severity of the violation(s).

- a. **Academic Sanctions:** The following sanctions are possible for Academic Misconduct Violations:
 - i. Failure of the Course
 - ii. Final Letter Grade Reduction in course
 - iii. Re-write assignment for no credit
 - iv. Zero on Assignment
- b. **Disciplinary Warning:** A Disciplinary Warning is an official written and/or verbal reprimand.
- c. **Disciplinary Probation:** Disciplinary Probation is a period of time during which further violations of the rules and regulations of the University may result in suspension or expulsion. Probation may be imposed for a period of time ranging from the remainder of the semester in which the violation occurred to the remainder of the student's enrollment at the University.
- d. **Fines:** Conduct fines are used to assist in educational programming and/or restitution of damages.
- e. **Developmental Sanctions:**
 - i. Community Service Hours – Students may be required to complete work at a designated location for a specified number of hours.
 - ii. Educational Programs – Students may be required to attend programs offered on special topics related to the offense. This does not include academic courses for credit. Students may be required to pay for courses.
 - iii. Presentations – Students may be required to present programs or create bulletin boards on topics related to the offense.
 - iv. Parental Notification Letter – A letter may be sent to the parents/legal guardians of students under 21 years of age who have been found in violation of the Clayton State University Drug and Alcohol policy.
 - v. Substance Abuse Assessment – Students may be required to submit to an assessment for substance abuse. Periodic drug testing, not to exceed two random tests per semester for a minimum of three semesters, may be required.
 - vi. Counseling Screening – Students may be required to undergo a counseling screening based on the reported behaviors and/or recommendations of the adjudicating authority or official.
 - vii. Writing Assignments – Students may be required to complete a book review, research paper, reflection paper or letter of apology related to offense.
- viii. Online Educational Course – Students may be required to complete an online education course for drug or alcohol education. Students may be required to pay for course.
- f. **Restricted Access:** Students may be restricted from certain areas of campus or from the entire campus except to attend classes or use the Library.
- g. **No Contact Orders:** Temporary or permanent separation of the parties (e.g. change in classes, reassignment of residence, no contact with specified members of the University community) may be imposed.
- h. **Loss of Institutional Privileges:** Delays in administrative services and benefits from the institution (e.g. holding transcripts, delaying registration, graduation and diplomas) may occur.
- i. **Disciplinary Housing Suspension:** A decision of Housing Suspension terminates the student's status as a residential student for a specific period of time and prohibits the student from entering any university housing facility without specific authorization from the Vice President of Student Affairs or Dean of Students. A violation of the terms of suspension may result in an extension of the period of suspension which may be imposed summarily by the Vice President of Student Affairs or Director of Community Standards. Students suspended from housing will not receive a refund of their housing cost.
- j. **Disciplinary University Suspension:** A decision of University Suspension terminates the student's status as an enrolled student for a specific period of time and prohibits the student from attending classes. A suspended student may not enter any part of the campus without specific authorization from the Vice President of Student Affairs or Dean of Students and student is subject to arrest for trespassing. A violation of the terms of suspension may result in an extension of the period of suspension which may be imposed summarily by the Vice President of Student Affairs or Dean of Students.
- k. **Disciplinary Housing Expulsion:** A decision of housing expulsion permanently terminates the student's status as a residential student. A student expelled from housing may not enter any University housing facility without specific authorization from the Vice President of Student Affairs or the Dean of Students. Students expelled from housing will not receive a refund of their housing cost.
- l. **Disciplinary University Expulsion:** A decision of expulsion permanently terminates the student's status as an enrolled student at the University. An expelled student may not enter any part of the campus without specific authorization from the Vice President of Student Affairs or his/her designee and is considered trespassing without such permission.